



## END OF CAMPAIGN INFORMATION SHEET

Please return to the Food Bank by April 3, 2018: , <email> or <fax:xxx-xxx-xxxx>, Attn: Name

Firm Name: \_\_\_\_\_

Firm Physical Address/suite#/floor: \_\_\_\_\_

Firm Contact: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

- Yes Please check here if your firm will be delivering food and monetary contributions to the Food Bank to receive the extra **25% bonus**. You must deliver by April 13, 2018.
- Yes Check here if your firm picked up donation barrel and promotional items for 100 bonus pounds.
- Yes Check here if your firm volunteered between 2/1 and 4/2/18 for 100 bonus pounds.
- Yes Check here if your firm registered before 11:59 p.m. on 3/1/18 for 100 bonus pounds.
- Yes Check here if your firm has only a monetary contribution to be picked up or delivered. Amount of \$ collected (not counting online donations): \_\_\_\_\_. Checks should be payable to Kentucky Association of Food Banks.

**The following questions pertain only to firms that have collected food and want the Food Bank to pick up the food.**

Office hours: \_\_\_\_\_

Approximate # of pounds, boxes, bags, etc., collected: \_\_\_\_\_

Items are packed:

in bags     in boxes     in barrels     loose items (not packaged)

Yes     No    May pallet jacks/hand trucks be used to transport food in your building?

Yes     No    May a service elevator be used in your firm's building?

Yes     No    If multi-level building, will food be on the first floor?

If no, on what floor will the food be stored? \_\_\_\_\_

Yes     No    Is anyone available to help move and load the food?

Is there any additional information that we need to know to access your building and pick up the food?

**Please ensure that your receptionist can direct Food Bank staff to where the donated food is being stored.**

***Thank You and Good Luck!***